

STANDING RULES OF GENERAL COUNCIL

(As adopted by General Council June 19-20, 1917, and approved by the Boards.)

I. Name

There shall be a body representing the Woman's Board of Home Missions and the six Woman's Boards of Foreign Missions; this body to be known as "General Council of the Woman's Boards of Missions of the Presbyterian Church, U.S.A."

II. Membership

1. General Council shall be composed of six members from the Woman's Board of Home Missions and one member from each of the six Woman's Boards of Foreign Missions. These members shall be appointed at the annual meetings of the constituent Boards.

2. An alternate for each member of General Council shall likewise be appointed by each Board at its annual meeting. Such alternate may sit with the Council without the privilege of the floor.

III. Purpose

The purpose of General Council shall be to secure a larger vision of the mission work of Presbyterian women and to unify as far as possible the policies and methods of the Woman's Boards.

IV. Power

1 (a) General Council shall consider and make recommendations to the constituent Boards concerning matters of joint interest.

(b) General Council shall have power to act in emergencies if authorized by a two-thirds vote of its membership representing equally the Woman's Boards of Home and Foreign Missions.

2 (a) All items on the docket that receive a two-thirds vote of General Council representing equally the Woman's Boards of Home and Foreign Missions shall be sent to the constituent Boards as recommendations.

(b) General Council shall have power to consider matters not on the docket and those receiving a two-thirds vote representing equally the Woman's Boards of Home and Foreign Missions shall be sent to the constituent Boards as recommendations.

(c) The action of the Boards on recommendations [(a) and (b)] shall be sent as soon as possible to the Secretary of General Council who shall tabulate them and send results to the constituent Boards. Such recommendations receiving a two-thirds vote representing equally the Woman's Boards of Home and Foreign Missions shall become actions and go into effect.

3. All matters requiring vote shall be decided by a two-thirds vote representing equally the Woman's Boards of Home and Foreign Missions.

4. During the interval between meetings of General Council, business shall be transacted by correspondence with the Chairman and submitted to the Boards. Final decision shall be reached by a two-thirds vote representing equally the Woman's Boards of Home and Foreign Missions.

Foot-note: A two-thirds vote of General Council shall be defined to mean two-thirds of the votes of the delegates present from the Woman's Board of Home Missions and two-thirds of the votes of the delegates from the Woman's Foreign Boards.

A two-thirds vote of the Boards shall be defined to mean the vote of four Woman's Foreign Boards and the vote of the Woman's Board of Home Missions.

V. Officers

General Council shall annually elect a Chairman and a Secretary from its membership. No Chairman or Secretary shall serve more than two consecutive terms.

VI. Secretaries and Committees

1. There shall be a Secretary for Publications, a Secretary for Westminster Guild, a Standing Committee on Student Work, a Standing Committee on Over Sea and Land, and such other Committees as General Council may deem advisable.

2. General Council shall annually elect from the membership of the Boards the Secretary for Publications, the Secretary for Westminster Guild, and members of Standing Committees.

3. Each Standing Committee shall elect a Chairman from its own membership.

4. The Secretary for Publications, the Secretary for Westminster Guild and the Chairmen of Standing Committees shall during tenure of office be ex officio members of General Council with the privilege of the floor but without vote.

5. Committees reporting during the interval between meetings of General Council shall send their findings and recommendations to the Secretary of General Council who shall forward them to the Boards; all Board actions shall be reported by the Boards to the Secretary of General Council, who shall tabulate them and send results to the constituent Boards.

6. All communications concerning General Council shall be sent to the General Council member of each Board designated by her Board.

7. At each annual meeting General Council shall elect two of its members to serve with the Chairman as a Nominating Committee. This Committee shall, after consultation with the Boards, present at the next annual meeting names for the position of Secretary for Publications, Secretary for Westminster Guild and members of Standing Committees.

The Nominating Committee shall also after consultation with the Boards fill all vacancies during the year.

VII. Duties of Secretaries and Standing Committees

1. The Secretary for Publications shall supervise all joint publications not referred by General Council to other Secretaries or Committees. She shall secure, print and distribute these publications according to the methods approved by General Council.

2. The Secretary for Westminster Guild shall bring to General Council recommendations concerning Westminster Guild from the various Boards. She shall conduct the work according to the methods approved by General Council.

3. The Committee on Student Work shall consist of eight members, four from the Woman's Board of Home Missions and four from the Woman's Boards of Foreign Missions. It shall have charge of the presentation of missions to young women students in schools, colleges and conferences, according to the method of work approved by General Council.

4. The Committee on Over Sea and Land shall consist of six members, three from the Woman's Board of Home Missions and three from the Woman's Boards of Foreign Missions. It shall arrange for the publication of Over Sea and Land according to the methods approved by General Council and shall engage the editor, secretary, treasurer and such other office force as may be needed.

5. Each Secretary and Standing Committee shall present an annual report, in writing, to General Council and also to each of the Boards.

6. Each Secretary and Standing Committee requiring a budget shall annually present to General Council an itemized budget for recommendation to the Boards for adoption.

7. All Secretaries and Standing Committees shall bring to General Council directly matters concerning the policy and conduct of their work and shall secure action from the Boards through the medium of General Council.

8. Each outgoing Secretary and Committee shall make such plans in advance as are necessary to provide for the continuity of the work.

9. The Secretary of General Council shall call the organization meeting of the newly elected Committees.

10. Any Chairman of a Standing Committee when unable to attend the meeting of General Council shall send as a proxy some member of her Committee.

VIII. Meetings

1. General Council shall hold its annual meeting after the meeting of General Assembly, the exact time and place to be decided by the Chairman and Secretary of General Council.

2. A meeting may be held in January, the time and place to be decided by the Chairman and Secretary of General Council.

3. Special meetings must be called by the Chairman on the written request of three of the constituent Boards.

IX. Docket

1. Each Board shall, before May first, send to the Secretary of General Council all matters for consideration at the annual meeting.

Each Secretary and Standing Committee of General Council shall, before May first, send to the Secretary all matters for consideration at the annual meeting.

The Secretary and Chairman shall then prepare from this correspondence a docket, a copy of which shall, together with the report of the Nominating Committee, be sent to each Board by May fifteenth.

2. The same method and length of time shall apply to the docket for the January meeting.

X. Proxies

Each Board not personally represented at a meeting of General Council may appoint as proxy some member of General Council.

XI. Finance

The expense of General Council shall be borne equally by the Woman's Boards of Home and Foreign Missions; such expense to be travel, entertainment of delegates, of Secretaries, and of Chairmen of Standing Committees, and other expenses incidental to General Council. The expenses of any alternate taking the place of a delegate shall be similarly borne.

Foot-note: Central Committee voted September 30, 1916 that when Central Committee and General Council meet in New York at the same time Central Committee shall bear three-fourths of the traveling expenses of the Foreign delegates to General Council.

XII. Quorum

A quorum consists of eight votes representing equally the Woman's Boards of Home and Foreign Missions.

XIII. Amendments

The Standing Rules may be amended at any annual meeting of General Council, notice of such amendments having been sent to the Boards with the regular docket.

Additional Rules from Minutes of General Council Meetings

January and June, 1918

Secretary for Publications

Imprint on Joint Publications (January Minutes pp. 10, 11)

— It was voted that all joint publications of General Council unless otherwise definitely specified, bear the imprint in the form and arrangement of the following -

GENERAL COUNCIL
of the
WOMAN'S BOARDS OF MISSIONS
of the
PRESBYTERIAN CHURCH IN THE U. S. A.

(including the names of the Woman's Boards placed in the form as follows)

Woman's Boards of Foreign Missions

The Woman's Foreign Missionary Society of the
Presbyterian Church
501 Witherspoon Building, Philadelphia, Pa.

Woman's Presbyterian Board of Missions of the
Northwest
Room 48, 17 N. State Street, Chicago, Ill.

Women's Board of Foreign Missions of the
Presbyterian Church
Room 818, 156 Fifth Avenue, New York City

Woman's Presbyterian Board of Foreign Missions
of the Southwest
Room 707, 816 Olive Street, St. Louis, Mo.

Woman's Occidental Board of Foreign Missions
920 Sacramento Street, San Francisco, Cal.

Woman's North Pacific Presbyterian Board of
Foreign Missions
454 Alder Street, Portland, Oregon

Woman's Board of Home Missions of the Presbyterian
Church in the U.S.A.
156 Fifth Avenue, New York City

Secretary for Publications, Con't.

Financing and Distributing Joint Publications (June Minutes, pp.11,12)

1. The Secretary for Publications shall order the printing of all publications not referred by General Council to other Secretaries or Committees, pay bills and have charge of stock.

2. The Secretary for Publications shall base size of edition to be printed on orders secured in advance from the Boards. Orders shall be paid for by the Boards immediately on receipt of literature, payment to be sent to the Secretary for Publications.

3. Literature shall be charged for at cost plus transportation.

4. Literature shall be distributed to Boards only. Orders from Synodical, Presbyterial and local auxiliaries addressed to General Council or to the Secretary for Publications shall be transferred by the Secretary for Publications to the nearest Foreign Board, territorially, or to the Woman's Board of Home Missions, to be filled.

5. Cost of literature representing only one interest shall be entirely met by the Board or Boards for which it is published.

6. Unsold stock may not be returned to the Secretary for Publications.

Expense of Organization Literature for W. G. (June Minutes p. 17)

The cost of organization literature for Westminster Guild shall be divided equally between the Woman's Board of Home Missions and six Woman's Boards of Foreign Missions.

Secretary for Westminster Guild

Imprint for W. G. Publications (January Minutes p. 11)

General Council shall recognize three imprints as follows:

- (a) For stationery, report blanks, enrolment cards -
"Westminster Guild of the Woman's Boards of Missions
of the Presbyterian Church in the U.S.A."
(Note: when necessary, Board addresses shall be given)
- (b) All Westminster Guild publications shall bear the imprint of General Council with the provision that the name, Westminster Guild, appear on the cover or in some conspicuous place of the publication.
- (c) When joint publications represent either Home or Foreign interests separately, the name and address of the interest represented will be used, with the imprint of General Council.

(January Minutes, p. 13)

The Secretary for Westminster Guild and Secretary for Publications shall be empowered to order the standard organization literature such as stationery, blanks and cards without referring the matter to General Council.

The Secretary for Westminster Guild, with the Secretary for Publications shall be empowered to secure authors for and publish helps on the study books used by Chapters and Circles in both Home and Foreign Missions for the year 1918-1919.

(June Minutes, pp. 15, 16, 17)

The Secretary for Westminster Guild in consultation with the Westminster Guild Committee of the Woman's Board of Home Missions shall be empowered to select the Home Mission study books and helps to be used by Chapters and Circles. In case special text-books are needed, the Secretary for Westminster Guild with the Westminster Guild Committee of the Woman's Board of Home Missions shall be empowered to secure authors therefor, and approve the manuscript, but the publication of same shall rest with the Board.

The Secretary for Westminster Guild in consultation with the Westminster Guild sub-committee of Executive Committee of Central Committee of the Woman's Board of Foreign Missions shall be empowered to select the Foreign Mission study text-books and helps to be used by Chapters and Circles. In case special text-books are needed, the Secretary for Westminster Guild and the Westminster Guild sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions shall be empowered to secure authors therefor and approve manuscript, but the publication of same shall rest with Central Committee.

Secretary for W. G., Con't.

The Secretary for Westminster Guild in consultation with the Westminster Guild sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions shall be empowered to recommend to General Council the objects for gifts to Foreign Missions for W. G. Chapters and Circles.

The Secretary for Westminster Guild in consultation with the Westminster Guild Committee of the Woman's Board of Home Missions shall be empowered to recommend the objects for gifts to Home Missions for W. G. Chapters and Circles.

In order that the work of the Guild may be more closely coordinated the Secretary for Westminster Guild of General Council shall be allowed to sit with the Westminster Guild sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions and with the Westminster Guild Committee of the Woman's Board of Home Missions as often as possible, and be empowered to call occasional joint meetings of the two groups. X

The Secretary for Westminster Guild shall be allowed to read the second proof of the Bulletin and to make the "set-up" in consultation with the Secretary for Publications.

The cost of organization literature for Westminster Guild shall be divided equally between the Woman's Board of Home Missions and six Woman's Boards of Foreign Missions.

X Insert
Furthermore that a copy of the Minutes of the meetings of the Westminster Guild Committee of the Woman's Board of Home Missions and a copy of the Minutes of the meetings of Westminster Guild sub-committee of Executive Committee of Central Committee of the Woman's Board of Foreign Missions be sent immediately after the meeting to the Secretary for Westminster Guild of General Council.



Standing Committee on Student Work

(Including changes as suggested in Amendments in January Minutes,
p. 17)

1. Membership

This Committee shall consist of eight members, four from the Woman's Board of Home Missions and four from the Woman's Boards of Foreign Missions. They shall be elected at the Annual Meeting of General Council, their names having been presented by the Nominating Committee, after consultation with the Boards. The Nominating Committee shall also after consultation with the Boards, fill all vacancies occurring during the year.

The Student Secretary of each Board shall be, ex officio, a member of this Committee with the privilege of the floor but without vote.

2. Officers

The officers of the Committee shall be a Chairman, Secretary and Treasurer elected annually by the Committee from its own membership. The Chairman is an ex officio member of General Council with the privilege of the floor but without vote. No officer shall serve more than three consecutive terms.

3. Duties

(a) This Committee shall identify the student with the interests of her Church and Mission Boards during the student days.

(b) This Committee shall relate the student, either alumnae or non-graduate, to the missionary activities of her Church. This Committee shall also, in cooperation with the Boards, seek to interest the women of the Church in the student work of the Woman's Boards,

(c) This Committee shall, in consultation with the Chairman of General Council, be empowered to engage Field Student Secretaries.

(d) The Committee shall supervise the work and plan the itineraries of the Student Secretaries and have oversight of the work of the office.

4. Budget

The Committee shall annually present to the Boards an itemized budget for adoption. The funds thus voted shall be paid quarterly in advance to the Treasurer and, on the vote of the Committee shall be by her expended. The account of the Treasurer shall be audited annually.

5. Reports

The Committee shall send quarterly financial statements to the

Student Committee, con't.

Treasurer of each Woman's Board. The Committee shall send the Minutes, reports of Student Secretaries and other official communications to the President and Student Secretary of each Board or to some other officer specially designated. The Committee shall present a written Annual Report to General Council and to each of the Boards. It shall send suggestions and recommendations regarding Student Work to the Secretary of General Council to be placed on the docket.

6. Student Secretaries (Field)

(a) Field Student Secretaries shall through visitation of schools and colleges, through attendance at conferences and through correspondence and interviews present to Presbyterian young women students the interests of their Church and Mission Boards and endeavor to relate them to Presbyterian missionary activities.

(b) They shall cooperate with the Committee and with Board Student Secretaries in enlisting the interest of the women of the Church in the work for students and alumnae.

(c) They shall send annually to Board Student Secretaries the list of alumnae located in their territory.

(d) They shall present monthly reports to the Committee on Student Work and a written annual report to each of the Woman's Boards.

7. Student Secretaries (Board)

(a) The Board Student Secretary shall definitely inform herself concerning Student matters in her territory, so that, knowing each college situation, she may endeavor to promote local church interests in students through cooperation with pastors and women's societies.

(b) She shall obtain full information regarding Student Conferences and if possible attend such as come within her territory. In case she cannot go in person, it shall be the duty of her Board, in consultation with the Committee on Student Work of General Council, to provide a substitute.

(c) She shall present student work to groups of Presbyterian women at Board, Synodical, Presbyterial and local meetings and shall seek opportunities to bring about among the women of the Church a sympathetic understanding of the student life of to-day in order to relate it to the Church life of tomorrow.

(d) She shall, upon receiving alumnae lists from the Field Student Secretary, communicate with these young women either directly or through any of the Young People's Secretaries of her

Student Committee, Con't.

Board, explaining Board methods, presenting plans of service and introducing them to their Presbyterian officers.

(e) She shall improve opportunities for personal acquaintance with Presbyterian girls in college; and as far as possible accept informal invitations from undergraduates to meet Presbyterian girls and formal invitations to speak when extended by the college Y.W.C.A. or the college authorities.

(f) She shall make quarterly reports to the Student Committee and shall also notify that Committee when she has succeeded in placing a girl (or "in setting a girl to work.")

REVISED RULES

June 18 (2)

Secretaries and Standing Committees

- (a) There shall be a Secretary for Publications, a Secretary for Westminister Guild, a Committee on Student Work, a Committee on Over Sea and Land, a Nominating Committee and such other Committees as General Council may deem advisable.
- (b) General Council shall annually elect from the membership of the Boards the Secretary for Publications, the Secretary for Westminister Guild and members of all Committees.
- (c) The Secretary for Publications, the Secretary for Westminister Guild and the Chairmen of Committees shall be chosen from outside General Council and shall, during tenure of office, be ex-officio members of General Council with the privilege of the floor but without vote.
- (d) Each Committee shall elect a Chairman from its own membership.
- (e) At each Annual Meeting General Council shall elect two of its members to serve with the Chairman on a Nominating Committee. This Committee shall, after consultation with the Boards, present at the next Annual Meeting names for the position of Secretary for Publications, Secretary for Westminister Guild and members of all Committees.

The Nominating Committee shall also fill all vacancies occurring during the year.

SECRETARIES AND STANDING COMMITTEES.

Chicago Recommendations - Standing Rules of General Council,

5 (c) Add - "They shall not serve more than two consecutive terms."

6 - Duties of Secretaries and Standing Committees.

(a) The Secretary for Publications shall supervise all joint publications not referred by General Council to other committees and shall, in cooperation with the Chairman, arrange for the publication of the same. She shall present an annual report to General Council.

(b) The Secretary for Westminster Guild, shall bring recommendations concerning it to General Council from the Woman's Boards of Missions. She shall present an annual report of the work which shall be conducted according to methods approved by General Council. (Chicago Recommendations, Young People's Work.)

(c) Stands.

STANDING COMMITTEE ON STUDENT WORK.

General Council Minutes - Jan. 17th, 1917.

III. Line 1 - substitute, there shall be eight members of the committee &c.

Line 6 - after Committee insert phrase, -
"after consultation with the Boards."

V Line 15 - to the Student Secretary of each Board, or, if there is no Student Secretary, to the President of the Board, for presentation and action.

VI Change to Rule for Board Student Secretaries.

Duties of Student Secretaries. (Board).
- - - - -

Board Student Secretaries shall be ex-officio members of the Committee on Student Work and shall represent it on the Boards of which they are members. They shall be furnished by the Field Secretaries with a list of Presbyterian College alumnae in the territory of their respective Boards, and shall by correspondence, or in conference, endeavor to identify them with the interest of their Church and Mission Boards. At the suggestion of the Committee on Student Work and with the approval of her Board, a Board Student Secretary may collaborate with the Field Secretaries in visiting colleges, or attending conferences, for the purpose of gaining the interest of college girls and when possible, that of the women of the churches in Home and Foreign Missions and in the work of the Woman's Boards of Missions. The Board Student Secretary shall make a monthly report to her Board and to the Committee on Student Work and shall present to her Board recommendations from the Committee and its annual report.

VII. Stands.

STANDING COMMITTEE on OVER SEA AND LAND.
- - - - -

I. Membership.

There shall be six members of this committee, three from the Woman's Board of Home Missions and three from the Woman's Boards of Foreign Missions. These members shall be elected at the Annual Meeting of General Council, the names having been presented by the Nominating Committee after consultation with the Boards. The Nominating Committee, after consultation with the Boards, shall fill all vacancies occurring during the year.

II. Stands.

III. Line 2 near end of line - omit and. New sentence It shall be &c.

IV. Stands.

Adopted at the General Conference, 1908, in London

SECRETARIES AND STANDING COMMITTEES.

Secretary for Publications.

1. The Secretary for Publications shall, through correspondence, keep in close touch with the Publication Committees of the Woman's Boards of Home and Foreign Missions.
2. She shall secure from each Board suggestions and recommendations regarding Publications. These shall be tabulated by her and sent six weeks before the meeting of General Council, together with such other recommendations as she may deem wise, to the Secretary of General Council to be placed on the docket.
3. She shall supervise all joint publications not referred by General Council to other Secretaries or Committees. She shall be responsible for the coordination of all joint publications. She shall cooperate with the Secretary for Westminster Guild in the preparation of the material for the Bulletin and shall be responsible for its publication.
4. She shall secure authors and manuscripts and send carbon copies of joint publications to the Boards. She shall ask the judgment of the Boards on material submitted; and shall also request their definite order, for number of copies desired. Any Board not heard from within four weeks will be considered as having given its approval.
5. She shall familiarize herself with the literature of other denominations and shall recommend to General Council publications which in her judgment will be valuable to the work of the Boards.
6. She shall attend the meetings of General Council and shall render to General Council and to each of the Woman's Boards a written Annual Report.
7. Any emergency action required between meetings of General Council shall follow the regular ruling regarding ad interim business as prescribed in the Rules of General Council.
8. The term of office of the Secretary for Publications shall not exceed two years.

Secretary for Westminster Guild.

1. The Secretary for Westminster Guild shall, through correspondence, keep in close touch with the Westminster Guild Secretaries of the Woman's Boards of Home and Foreign Missions.
2. She shall secure from each Board recommendations concerning the policies and conduct of Guild work, including necessary literature. These shall be tabulated by her and sent six weeks before the meeting of General Council, together with such other recommendations as she may deem wise, to the Secretary of General Council to be placed on the docket.
3. She shall, under the direction of General Council, have oversight of literature circulated in Westminster Guild Chapters and Circles. She shall gather material for the Westminster Guild Bulletin and shall cooperate with the Secretary for Publications in its preparation.
4. She shall receive quarterly reports from the Westminster Guild Secretary of each Board and shall render to General Council an annual written report and a semi-annual statistical report to each Board.
5. She shall attend the meetings of General Council and shall be prepared to furnish information concerning Westminster Guild matters.
6. Any emergency action required between meetings of General Council shall follow the regular ruling regarding the ad interim business as prescribed in the Rules of General Council.
7. The term of office of the Secretary for Westminster Guild shall not exceed two years.

Standing Committee on Over Sea and Land.

1. Membership.

This Committee shall consist of six members, three from the Woman's Board of Home Missions and three from the Woman's Boards of Foreign Missions. They shall be elected at the Annual Meeting of General Council their names having been presented by the Nominating Committee ~~shall~~ after consultation with the Boards. The Nominating Committee shall, after consultation with the Boards, fill all vacancies occurring during the year.

2. Officers.

The officers of the Committee shall be a Chairman and Secretary elected annually by the Committee from its own membership. The Chairman is an ex-officio member of General Council with the privilege of the floor but without vote. No officer shall serve more than three consecutive terms.

3. Duties.

The Committee shall arrange for the publication of Over Sea and Land. It shall be empowered to engage the Editor, Secretary, Treasurer and such other office force as may be needed for the proper conduct of the magazine.

4. Budget.

The Committee shall annually present to the Boards an itemized budget for adoption. The funds thus voted shall be paid quarterly in advance to the Treasurer of the magazine and, on the vote of the Committee, shall be by her expended. The account of the Treasurer shall be audited annually.

5. Reports.

The Committee shall send regular financial statement to the Treasurer of each Woman's Board. It shall send the Minutes and other official communications to the President of each Board and to some other officer specially designated. The Committee shall present a written annual report to General Council and to each of the Boards. It shall send suggestions and recommendations regarding Over Sea and Land to the Secretary of General Council to be placed on the docket.

Standing Committee on Student Work.

1. Membership.

This Committee shall consist of eight members, four from the Woman's Board of Home Missions and four from the Woman's Boards of Foreign Missions. They shall be elected at the Annual Meeting of General Council, their names having been presented by the Nominating Committee, after consultation with the Boards. The Nominating Committee shall also after consultation with the Boards, fill all vacancies occurring during the year.

The Student Secretary of each Board shall be, ex officio, a member of this Committee with the privilege of the floor but without vote.

2. Officers.

The officers of the Committee shall be a Chairman, Secretary and Treasurer elected annually by the Committee from its own membership. The chairman is an ex-officio member of General Council with the privilege of the floor but without vote. No officer shall serve more than three consecutive terms.

3. Duties.

(a) This Committee shall identify the student with the interests of her Church and Mission Boards during the student days.

(b) This Committee shall relate the college student, either alumna or non-graduate, to the missionary activities of her Church. This Committee shall also, in cooperation with the Boards, seek to interest the women of the Church in the student work of the Woman's Boards.

(c) This Committee shall, in consultation with the Chairman of General Council, be empowered to engage Field Student Secretaries.

(d) The Committee shall supervise the work and plan the itineraries of the Student Secretaries and have oversight of the work of the office.

4. (Budget.

The Committee shall annually present to the Boards an itemized budget for adoption. The funds thus voted shall be paid quarterly in advance to the Treasurer and, on the vote of the Committee shall be by her expended. The account of the Treasurer shall be audited annually.

5. Reports.

The Committee shall send quarterly financial statements to the Treasurer of each Woman's Board. The Committee shall send the

Minutes, reports of Student Secretaries and other official communications to the President and Student Secretary of each Board or to some other officer specially designated. The Committee shall present a written Annual Report to General Council and to each of the Boards. It shall send suggestions and recommendations regarding Student Work to the Secretary of General Council to be placed on the docket.

6. Student Secretaries (Field)

(a) Field Student Secretaries shall through visitation of schools and colleges, through attendance at conferences and through correspondence and interviews present to Presbyterian young women students the interests of their Church and Mission Boards and endeavor to relate them to Presbyterian missionary activities.

(b) They shall cooperate with the Committee and with Board Student Secretaries in enlisting the interest of the women of the Church in the work for students and alumnae.

(c) They shall send annually to Board Student Secretaries the list of alumnae located in their territory.

(d) They shall present monthly reports to the Committee on Student Work and a written annual report to each of the Women's Boards.

7. Student Secretaries (Board)

(a) The Board Student Secretary shall definitely inform herself concerning Student matters in her territory, so that, knowing each college situation, she may endeavor to promote local church interests in students through cooperation with pastors and women's societies.

(b) She shall obtain full information regarding Student Conferences, and if possible, attend such as come within her territory.

It is important for her to attend a conference held annually by her Board and communicate with Student Council of P. C.
(c) She shall present student work to groups of Presbyterian women at Board, Synodical, Presbyterial and local meetings; and shall seek opportunities to bring about among the women of the Church a sympathetic understanding of the student life of today in order to relate it to the Church life of tomorrow.

(d) She shall, upon receiving alumnae lists from the Field Student Secretary, communicate with these young women either directly or through any of the Young People's Secretaries of her Board, explaining Board methods, presenting plans of service and introducing them to their Presbyterial officers.

(e) She shall improve opportunities for personal acquaintance with Presbyterian girls in college; and as far as possible accept informal invitations from undergraduates to meet Presbyterian girls and formal invitations to speak when extended by the college Y. W.C.A. or the College authorities.

(f) She shall make quarterly reports to the Student Committee and shall also notify that Committee when she has succeeded in placing a girl (or "in setting a girl to work.")

**Folder 67:
Woman's Board
of Missions of
the Northwest--
Report of
Meeting with
WECHM,
1880**

The Woman's Exc. Com.^{tee} of Home Missions, fresh with the dew of Heaven, met the ladies of the North West, in Madison, Wis. at 9 A. M. May 28th 1880, having joined the preceding day in the sessions of the Woman's Foreign Miss. Society, in the same place.

The devotional exercises were led by Mrs. Lewis, of the Ladies' ^{of Wisconsin;} Board of Missions; the prayers and the praises told of sweet communion, of child-like trust, of strong aspirations for a higher and holier individual, christian life, and of earnest desires that the glad tidings of salvation, which are ever new, might be published throughout the world, beginning at Jerusalem.

At the close of these exercises, Mrs. M. C. Holmes, of Rockford, Ill. was chosen Sec. Pro. Tem. A portion of Scripture, from St. John's Gospel was read by the Pres. Mrs. Green, and the sweet strains of "Glory to God on high", led by Mrs. Haines, found response in every heart. The audience joined in prayer with the President.

The opening address by Mrs. Green laid out the work assigned by the Genl. Assembly to the Woman's Exc. Com.^{tee}, the equipping and sustaining of schools and teachers among the "exceptional populations" in the heathen portions of our own land. Fifty thousand dollars were needed for this work during the year, - would the women of the church joyfully take this work to their hearts, and on the altar of daily prayer lay this sum for the Master's use. Mrs. Sanderson, of Wisconsin, responded in beautiful words, and loving thoughts, welcoming the ladies in behalf of the women of Wis. and paid a glowing tribute to the work before the Com.^{tee}, and its co-laborers.

As Cor. Sec. Mrs. Haines presented a synopsis of reports from the Committees of twenty-three Synods, many of which were replete with interest. In the Synod of Baltimore were re-

Minutes of
Annual Meeting
Madison Wisconsin

May - 80 -

by Mrs. Mead
Holmes of Rockford
Illinois -

May 1880

ported 27 Societies. Synod of Indiana, 39 Societies. ^{work being done in} New Jersey, every Presbytery is partially organized. Synod of Phila. two ladies appointed to bring the work before the Churches. In Tennessee the women seem much in earnest. Michigan is the banner state in organization.

Report accepted and adopted.
The Treasurer's Report was read by ^{in the absence of the Treasurer,} Mrs. Green, accepted and adopted.

Mrs. Platt read a very interesting letter from the Com.^{tee} of the Synod of Albany. Voted that it be published.

Rev. Mr. McNeice spoke upon the necessity of schools, of church-schools, in Utah, illustrating in forcible words by the school of the Presby^{an} Church in Salt Lake City. He asked aid, to which the ladies responded with a hearty "aye".

Rev. Mr. Darley spoke of the Bible in New Mexico, its introduction by an aged Solitario, who disappeared mysteriously and is supposed to have laid down his life for the truth. The Bible, Colporteur, schools, and the living ministry must evangelize New Mexico.

Dr. Jackson introduced Alaska in candid, yet forcible words, portraying the semi-civilization, the earnest desire, the stretching out of hands of these heathen at home, asking the way of life. The cry from these heathen portions of our own land is as earnest as that from Persia, India, or China. Shall we not listen and respond? The morning services were closed by singing "Praise God from whom all blessings flow."

Afternoon Session.

Upon election made at the time Mrs. J. L. Graham, of New York, took the chair. After devotional exercises, led by the President, the meeting was opened by reading and prayer by Mrs. Green. Singing by the young ladies.

Reports followed. Ladies' Board of Missions, of New York. Brooklyn Ladies' Board of Home and Foreign Missions, Board of Missions of the South-west.

So full of interest were these reports, that the audience gladly joined in singing "I love Thy Kingdom, Lord." Dr. Jackson and Rev. Mr. Darley again addressed the meeting, presenting an old Bible in Spanish, an idol, the real Baal worship of the West, and a rosary, as indicative of the educational forces now brought to bear upon the people. A beautiful poem, written by Mrs. Allen, was read by ^{Rev. C. A.} Mr. Kingsbury. Dr. Allen followed with a few words in behalf of the Board of the South West, and the meeting closed with the benediction.

~~The evening~~ was opened by Dr. Horrall, of Chicago, opened by singing "Glorious things of thee are spoken".

Prayer by Rev. Mr. Calton.

Dr. Horrall spoke in a very felicitous manner of the Divine Commission, — the last words of One we loved, a great Leader, a Savior. That Church or individual who fails to consecrate the one, two or five talents, who fails to appreciate the command "Go ye", is but an idler in the vineyard.

^{Angie Eliza}
Mrs. Young followed, giving a brief history of her own life, depicting in strong, yet delicate language, the tyranny, the enslavement, the ignorance of which Mormon women are the victims. Twenty thousand voices were represented by her voice. She urged the Church to petition the Government, that the evils of Mormonism, so antagonistic to purity, to peace, to Republican and Christian principles, might be throttled by the strong hand of legislation.

With a hymn of praise, and the benediction, the audience dispersed, deeply impressed with the need of Home Mission work in this 19th Century of the Christian era.

Box 2

Synodicals/ Presbterials